



**Wednesday, May 16, 2018
Select Board Meeting Agenda**

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TOWN CLERKS OFFICE
HADLEY MA 01035

Hadley Town Hall - Room 203 at 7:00 pm

1. Call to Order

Subject 1.1 Call to order
Meeting May 16, 2018 - Select Board Meeting Agenda
Category 1. Call to Order
Access Public
Type Action, Procedural

The Hadley Select Board will convene a meeting on Wednesday, May 16, 2018 at 7:00 p.m. in Room 203, Town Hall, 100 Middle Street, Hadley, MA 01035.

ON-LINE AGENDA

The Select Board agenda is posted on-line at www.hadleyma.org

1. Bring up the Town website using the URL above.
2. Select "Select Board" from the drop down menu.
3. Select "BoardDocs LT"
4. Click on "Meetings" tab.
5. Select the appropriate meeting from the dates offered.
6. Click "View Meeting" and you can follow the progress of the meeting.

The Select Board may be viewed on line.
Click on the YouTube banner at the to watch meetings stream live on the internet.Hadley Media website

2. Consent Agenda

Subject 2.1 Consent Agenda
Meeting May 16, 2018 - Select Board Meeting Agenda
Category 2. Consent Agenda
Access Public
Type Action (Consent)

Minutes	April 4, 2018; April 11, 2018;
Warrants	
Proclamation	Grace Koehler - 2018 Recipient of the Silver Star Award Girl Scouts
Proclamation	Eve Lanzafame - 2018 Recipient of the Silver Star Award Girl Scouts
HPD Resignation	Special Police Officer - Ian MacDonald
Surplus Property	Town Hall Electronics
Ch. 61A Waiver of Right of First Refusal	Allard Property
Granby 250th Parade	Select Board Participation

Sunderland 300th Parade	Select Board Participation
Hadley Media Board Appointment	Linda Castronovo
Permission for Highway Contracts to executed and administered	By FRCOG per recent bids

**TOWN OF HADLEY, MASSACHUSETTS
SELECT BOARD
CONSENT AGENDA**

Items on a Consent Agenda are exceptions to the general process of the Select Board’s Meeting. The Select Board identifies those business items that they believe should generate no controversy and can be properly voted without debate. These items are put on the Consent Agenda to allow motions under these items to be acted upon as one unit and to be passed without debate.

At the call of the Consent Agenda, the Chair of the Select Board will read out the business items, one by one. If one or more Select Board members object to any particular item being included in the Consent Agenda, they say “hold” in a loud voice when the item is called. The item will be removed automatically from the Consent Agenda and voted separately under the usual manner. After the calling of the individual items in the Consent Agenda, the Chair will ask for a motion that the Select Board pass all items remaining AS A UNIT on one vote. Use of the Consent Agenda process makes the Select Board Meeting more efficient by speeding up the handling of non-controversial items.

File Attachments MCDONALD RESIGNATION.pdf (161 KB) HADLEY MEDIA - CASTRONOVO INTEREST LETTER.pdf (177 KB) SURPLUS PROPERTY LESS THAN \$500.pdf (237 KB) Permission to Contract Form and Roundtable Invitation FY19.pdf (306 KB)

3. Public Comments: 7:00 - 7:15 pm

Subject	3.1 Public Comments
Meeting	May 16, 2018 - Select Board Meeting Agenda
Category	3. Public Comments: 7:00 - 7:15 pm
Access	Public
Type	Discussion

The public comment period is a time for the public to bring their concerns before the Select Board. The Board will hear public comments for 15 minutes.

In general, the Board will take all items and issues raised under advisement. Requests that can be addressed administratively will be referred to the appropriate department head for action. Requests for public documents will be handled according to law.

If the Chair of the Select Board calls for public comments, and after all public comments are heard, and if there is still time available, the Chair may close that portion of the meeting agenda and move to other items on the agenda.

4. Town Administrator Report

Subject	4.1 Town Administrator Report
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Meeting May 16, 2018 - Select Board Meeting Agenda

Category 4. Town Administrator Report

Access Public

Type Information

The Town Administrator will report on special projects, departmental functions, and community events.

5. New Business

Subject 5.1 Public Hearing - Hillside Pizza - On Premise Malt & Wine License 7:15

Meeting May 16, 2018 - Select Board Meeting Agenda

Category 5. New Business

Access Public

Type Action

The Select Board is asked to vote on a on premise wine & malt license for Hillside Pizza at 173 Russell St..

File Attachments

2016LLARevueRecord Hillside.pdf (110 KB)

Paper advertisement.pdf (76 KB)

Subject 5.2 South Maple Street Project

Meeting May 16, 2018 - Select Board Meeting Agenda

Category 5. New Business

Access Public

Type

In February of 2018, WS Development/Mountain Farms Mall received site plan approval from the Hadley Planning Board for an outparcel development project at Mountain Farms Mall to demolish the vacant buildings previously occupied by Burger King and Florence Bank in favor of constructing (2) new buildings totaling approximately 25,000 sf. As part of the site plan approval application, a traffic study was completed by Ron Muller & Associates, which provided suggested recommendations for the re-striping of South Maple Street and modified turning movements to/from Mountain Farms Mall and South Maple Street. The Hadley Planning Board recommended that these recommendations be "Peer Reviewed" by an engineer of their choosing, Fuss & O'Neill, and together our engineer & the Town's engineer agreed that the attached re-striping plan was the best option in creating the safest roadway condition. This proposed plan will provide a refuge area for vehicles making left turns into and out of the driveways along South Maple Street. This will also improve vehicular and bicycle safety by reducing speeds and providing wider shoulders, and reduce traffic delays at the Mountain Farms Mall and Hampshire Mall driveways. All proposed signing and striping are in compliance with the MUTCD. WS Development will defer to the DPW Director, Marlo Warner, on how he would like them to remove the existing striping, but their preference would be to buff or black out the existing striping. All re-striping will be paid for by WS Development/Mountain Farms Mall.

File Attachments

2016-02-01 HadleyMA MountainFarms RoadImprovementPlan.pdf (584 KB)

MassDOT Determination on Access Permit.pdf (794 KB)

Subject **5.3 Memorial Day Parade**

Meeting May 16, 2018 - Select Board Meeting Agenda

Category 5. New Business

Access Public

Type

The American Legion invites the Select Board to participate in the Memorial day parade, Sunday May 27. The American Legion asks permission to use the Senior Center lot and parking area for the event.

File Attachments
18letter-wLogo.doc (71 KB)
18regist.doc (59 KB)
Copy of 18-parade2018-sched.xls (155 KB)

Subject **5.4 Free Cash Certification Schedule Update**

Meeting May 16, 2018 - Select Board Meeting Agenda

Category 5. New Business

Access Public

Type

The Select Board is asked to update the schedule for certifying Free Cash. Dates have been adjusted to match the 2018 calendar.

File Attachments
TOWN OF HADLEY Free Cash Certification Calendar.docx (16 KB)

Subject **5.5 Water Abatement - 44 Mt. Warner Rd.**

Meeting May 16, 2018 - Select Board Meeting Agenda

Category 5. New Business

Access Public

Type Action (Consent)

The Collector's office is requesting this abatement due to a software error.

Subject **5.6 Water Abatement - 180 Russell St.**

Meeting May 16, 2018 - Select Board Meeting Agenda

Category 5. New Business

Access Public

Type Action

The DPW is requesting an water abatement for 180 Russell St., due to a clerical error.

6. Old Business

Subject **6.1 Senior Center and Library Updates: Senior Center Design Contract Amendment**

Meeting May 16, 2018 - Select Board Meeting Agenda

Category 6. Old Business

Access Public

Type

The OPM requests that the design contract for the Senior Center be amended to account for the additional work associated with coordinating with the library project in preparation for filing a unified site plan with the Planning Board. The Select Board is asked to approve.

File Attachments HSC - Designer Contract Amendment 2.pdf (538 KB)
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Subject **6.2 Annual Town Meeting: Treasurer, Collector, and Fire Substation Ballot Vote**

Meeting May 16, 2018 - Select Board Meeting Agenda

Category 6. Old Business

Access Public

Type

1. The Select Board is asked to petition the Massachusetts legislature for acts of special legislation to change the Treasurer and Tax Collector from elected to appointed positions.

2. The Select Board is asked to set a date for the debt exclusion ballot vote, and to set the form of the question, for the Fire Substation approved by Annual Town Meeting.

The ballot vote must occur no later than September 15, 2018 and can occur no earlier than 35 days after the Annual Town Meeting, giving us a range from June 20 to September 15. State law prevents us from scheduling the ballot on the September 4 primary.

The form of the question as dictated by the Department of Revenue is:

"Shall the Town of Hadley be allowed to exempt from the provisions of proposition two and one-half, so called, the amounts required to pay for the bond issued in order to building a fire substation for the Fire Department?

Yes _____ No _____"

Guidelines for Proposition 2 1/2 Ballot Questions may be found at this link:
<https://www.mass.gov/files/documents/2017/09/08/prop2.pdf>

Subject **6.3 North Hadley Village Hall**

Meeting May 16, 2018 - Select Board Meeting Agenda

Category 6. Old Business

Access Public

Type

The Select Board agreed to reconsider the sale of North Hadley Village Hall after the Annual Town Meeting. Sale of the property is subject to procurement under MGL Chapter 30B, Section 16. The old bid documents are attached, and should be updated and streamlined.

File Attachments

RFP Real Estate Sale (NORTH HADLEY HALL) C30B.doc (70 KB)
NorthHadleyHall-Parking Concept1A.jpg (1,584 KB)
NorthHadleyHall-Parking Concept2A.jpg (1,681 KB)
NorthHadleyHall-Parking Concept3A.jpg (1,698 KB)
NorthHadleyHall-Parking Concept4A.jpg (1,653 KB)
purchaseagreement.pdf (248 KB)
North Hadley Village Hall PR_draft.docx (47 KB)

Subject **6.4 Hampshire Council of Governments**

Meeting May 16, 2018 - Select Board Meeting Agenda

Category 6. Old Business

Access Public

Type

On May 2, 2018, the Select Board announced a vacancy for the Hadley Representative on the Hampshire Council of Governments. The Select Board invites candidates to submit their names and letters of interest.

The Select Board will appoint a Councilor to the HCG Board of Councilors for a 1 year appointment until the next annual town election, due to the write in winner declined the position, if interested please submit a letter of interest to the Select Board's Office or by email to info@hadleyma.org. The Select Board will appoint this position at their May 16th meeting.

Filling a vacancy is governed by MGL Chapter 41, Section 11:
<https://malegislature.gov/Laws/GeneralLaws/PartI/TitleVII/Chapter41/Section11>

Subject **6.5 Ambulance Service Update**

Meeting May 16, 2018 - Select Board Meeting Agenda

Category 6. Old Business

Access Public

Type

The Select Board will review the draft ambulance service agreement and hear an update from the Chief of Fire.

7. Other

8. Announcements

9. Executive Session

Subject **9.1 Executive Session -- Litigation**

Meeting May 16, 2018 - Select Board Meeting Agenda

Category 9. Executive Session

Access Public

Type

The Select Board will enter into executive session per the provisions of MGL Chapter 30A, Section 21(a)(3): "To discuss strategy with respect to ... litigation if an open meeting may have a detrimental effect on the ... litigating position of the

10. Adjournment

Subject	10.1 Adjournment
Meeting	May 16, 2018 - Select Board Meeting Agenda
Category	10. Adjournment
Access	Public
Type	Action
Recommended Action	Motion to adjourn